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| In Attendance*Meeting opened by chairman, Barry Proctor, at 13.05* | Barry & Rita Proctor ; Julian & Mary Thornington; Margaret Lawrence; Louise Chorley; Mary Barette; Margaret Webster; Susan Tilbury; James, Terry & Jean Akister.  |
| 1. Apologies
 | Jean & Neil Middleton; Jean Nicholls; Janet Swann; Maureen; Virgil. |

**Agenda item**

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|  | **Minutes 13/11/15** – circulated.Matters arising – * Safeguarding – ongoing review of policy to be finalised before AGM [30/04/16] note to include use of mobile phones whist at club.
* ‘Easy Read’ – not purchased because Colin will produce news letters for the club and not charge us.
* Publicity – ongoing to move club forward. Update members permission for use of photos especially new members. Opt out rather than give permission.
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|  | **2015 Lloyds fund filming Project**Filming undertaken by members to date has been edited and shown to members for comment.Members are still learning to use cameras and needing support. We need to capture some film of weekly admin. activities, coffee breaks and visitors who come to teach us new skills. We will review again by September. |
|  | **DVD**The master copy of our Aladdin pantomime DVD has been checked and returned to Colin for production of sleeve and copies. They will be sold for £5 and we already have orders for them. |
|  | **2015 Accounts / current financial position**The accounts are healthy at the moment with £20,513 in bank [31/12/15] Money is being spent on outside agencies to support the club’s activities i.e. Carole Church – singing & signing and African drummers [27.02.16] A balance needs to be retained in case we need to hire premises at any time with an uncertain future ahead. |
|  |  **Programme of activities during Julian & Mary’s absence.**Club will be closed on Easter Saturday [26/03] Carole Church will do singing & signing on 12/03 and ML & MB will arrange Easter games and activities for 19/03. Catering arrangements will be covered.  |
|  | **Ongoing 2016 programme**Auditions will be planned for upcoming 2016 show. Ideas so far are – Martin – Boy George; Andrew – Frank Spencer; Virgil – Fox; Antonia – Dolly Parton. Carole Church will come once a month to practice group numbers and to help with auditions for soloists. At club on April 9th we will chat about what people want to do and reiterate the communal numbers we are practising. |
|  8. | **Royal Variety show dates**MJC is booked for a rehearsal on November 5th 11.00am – 4.00pmThe show will be on 12th November.  |
| 9&10. | **AGM** - booked for 30th April.Decision was made not to hold Open Days every year but to do alternate years. Hence not one in 2016. Membership is full with a growing waiting list. |
| 11. | **Membership update**We currently have 45 members who are mostly regular attenders. Louise Chorley has updated information for new members. Carers are paid workers and such should join in and support clients at club meetings. Mobile phones should be used during coffee break for anything other than an emergency. |
| 12. | **AOB*** ML suggested it would be good to mark the Queens 90th birthday in some way. Possible suggestion was to link it with St George’s day and come dressed in red, white & blue.
* JA commented that staff talking can be disturbing. He also asked for a tribute act to come to club. JT will find out what tribute acts are available and then get club members to vote for which act they would like.
* BH said we should make people aware of Fire exits and show members how to leave the room in case of an emergency.
* TA raised the subject of stickers or badges to identify visitors. Lanyards with name cards would be good – some permanent for regular members and temporary ones to be filled in by carers, helpers and visitors. ML would investigate costs involved.
* JT thanked everyone involved with the club and thought we should be proactive in seeking out younger helpers to ensure succession. [Agenda item for AGM.]
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Meeting closed at 13.47